



DATE: January 4, 2012
TO: FAMP Executive Committee, Chapter Presidents, Chapter Presidents-Elect, State Board of Directors, State Committee Chairs, State Committee Members, Past State Presidents, Faculty, Foundation
FROM: FAMP HEADQUARTERS - Tallahassee
RE: February, 2012 Board of Directors Meeting and Rally In Tally Lobby Day

The second quarterly FAMP Board of Directors meeting will take place at the **Marriott SpringHill Suites in Tallahassee, FL. The date is Monday, February 6, 2012.** Enclosed is the Schedule of Events, RSVP form, Proxy form and directions to the hotel property.

BOARD MEETING REGISTRATION: You may e-mail, fax or **RSVP online at www.myfamp.org** for this meeting. To RSVP online, log in as a Member and click on “Calendar” under the Events tab. Please RSVP online or submit the FAMP Meeting Reservation Form to FAMP Headquarters by no later than **Monday, January 23, 2012.**

PROXY: If you are unable to attend this Board of Directors meeting, a proxy form has been included for your convenience. The form is also available online under the February Board Meeting notice. To be valid, the proxy must be a professional member in good standing at least fifteen (15) days prior to the board meeting. To be effective, proxy forms must be submitted to the FAMP Secretary or Executive Director a minimum of one (1) day prior to the board meeting. Proxy forms must be signed by the board member who will be absent from the board meeting. **No proxy forms will be provided the day of the board meeting.**

ROOM RATE: A special guest room rate of \$129 has been extended to the FAMP. The room rates are exclusive of the 13% state and local taxes, fees and assessments. **All guest room reservations must be made no later than Monday, January 23, 2012.** After January 23rd, 2012 guest rooms will be on a space and rate available basis.

FOR HOTEL RESERVATIONS:

SpringHill Suites Marriott Tallahassee Central
1300 Executive Center Drive
Tallahassee, Florida 32301 USA
Phone: **850-325-1103**
If you call, please identify yourself as a member of the FAMP.

To Make Your Reservation Online:

<http://cwp.marriott.com/tlhse/famb/>

**Room Rate: \$129 Single or Double – One Bedroom Suite
(Taxes 13%) Rate includes Hot Breakfast.**

Reservation Policies:

- Room rate is single or double occupancy.
- To avoid an early departure fee, confirm your length of stay prior to arrival or during check-in.
- Cancellations must be received 3days prior to scheduled arrival date. Cancellations received with less than 3 days notice will be charged one night's room & tax.
- Note: Please confirm “late checkout” policies with hotel.

ARRIVAL/DEPARTURE/PARKING:

Check-in time begins at 3:00 PM and checkout time is 12:00 Noon. The hotel will try to accommodate early check-in requests based upon availability. Checkouts after 12 Noon will incur a charge equal to half of the group rate. Checkouts after 3:00PM will incur a charge equal to full group rate. Self-Parking is complimentary for hotel guests. Complimentary Parking On-Site.

FLORIDA ASSOCIATION OF MORTGAGE PROFESSIONALS
BOARD OF DIRECTORS MEETING – February 6, 2012



SpringHill Suites Marriott Tallahassee Central - Tallahassee, FL

NAME: _____

CHAPTER: _____

YOU MUST RSVP TO ATTEND ALL MEAL FUNCTIONS!
FOOD GUARANTEES ARE REQUIRED PRIOR TO THE MEETING

****RSVP Online: www.MyFAMP.org****

Log in as a Member and then click on Calendar under the Events tab.

RSVPs MUST BE RECEIVED NO LATER THAN Monday, January 23, 2012

I WILL/WILL NOT ATTEND THE FOLLOWING EVENT(S):

<u>Time</u>	<u>Event</u>	<u>Monday, February 6, 2012</u>	
5:30 PM – 7:00 PM	FAMP February 2012 Board Meeting	SpringHill Suites Tallahassee Central	YES ___NO ___

****There are no scheduled food or beverage events at this time.****

In order to cover food costs, a \$40 Board Meeting Registration Fee is required for spouses, guests and any members not presently serving on a committee.

My Guest's Name (Please Print): _____
(Badges will be prepared.)

Payment:

Visa: _____ American Express: _____ MasterCard: _____ (Check Enclosed \$ _____)

Billing Address: _____

Account #: _____

Expiration Date: _____ V-Code: _____

Charges are accepted by fax. (850) 942-4654

BY MAIL: FAMP
1292 Cedar Center Drive
Tallahassee, FL 32301

BY FAX: (850) 942-4654

PROXY FORM

BOARD MEMBERS ARE EXPECTED TO ATTEND ALL BOARD MEETINGS. FAILURE TO ATTEND MAY RESULT IN REMOVAL FROM OFFICE. A BOARD MEMBER WHO IS ABSENT FROM A BOARD MEETING MAY APPOINT A PROXY.

COMPLETE THIS FORM TO APPOINT YOUR PROXY AND TO NOTIFY THE BOARD FOR THE REASON FOR YOUR ABSENCE. (EXCERPTS FROM FAMB BYLAWS ARTICLE X.)

SECTION 7 - ABSENCE -

ANY MEMBER OF THE BOARD OF DIRECTORS ABSENT FROM A MEETING SHALL, IN A LETTER ADDRESSED TO THE PRESIDENT OR EXECUTIVE DIRECTOR, STATE THE REASON FOR HIS ABSENCE. IF A DIRECTOR IS ABSENT FROM TWO (2) CONSECUTIVE MEETINGS FOR REASONS WHICH THE BOARD HAS FAILED TO DECLARE TO BE SUFFICIENT, THE DIRECTOR MAY BE REMOVED FROM OFFICE BY THE BOARD BY A MAJORITY VOTE.

SECTION 10 - PROXIES -

ANY BOARD MEMBER WHO IS ABSENT FROM ALL OR ANY PORTION OF ANY BOARD MEETING, SHOULD APPOINT A REPRESENTATIVE WHO IS A PROFESSIONAL MEMBER OF FAMB IN GOOD STANDING, PREFERABLY FROM HIS OR HER CHAPTER WHO SHALL HAVE PROXY VOTING POWER AUTHORITY ON ANY MATTER WHICH THE BOARD MEMBER COULD HAVE VOTED HAD HE OR SHE BEEN PRESENT. TO BE EFFECTIVE, SUCH APPOINTMENTS SHALL BE IN WRITING, SIGNED BY THE APPOINTING BOARD MEMBER, AND FILED WITH THE PRESIDING OFFICER OF THE BOARD MEETING. ABSENT BOARD MEMBERS SHALL NOT APPOINT OTHER BOARD MEMBERS TO SERVE AS THEIR REPRESENTATIVES UNDER THIS SECTION. SHOULD A PAST STATE PRESIDENT AGREE TO SERVE AS A PROXY, THEY SHALL HAVE ONLY ONE VOTE AT ANY MEETING. THAT VOTE SHALL THEN BE FOR THE BOARD MEMBER FOR WHOM THEY AGREE TO REPRESENT.

BOARD MEMBER - PLEASE COMPLETE THE NEXT SECTION IF YOU WILL NOT BE ATTENDING THE MEETING AND WISH TO HAVE SOMEONE VOTE AS YOUR PROXY. PLEASE NOTE: IT IS THE PLEASURE OF THE PRESIDENT THAT ALL PROXIES SHALL BE SUBMITTED PRIOR TO CALLING THE BOARD MEETING TO ORDER.

PROXY

I _____, a member of the Board of Directors from the _____ Chapter of the Florida Association of Mortgage Professionals, hereby appoint _____, a Professional Member of the Association, (who is a non-board member) in good standing, as my proxy with voting power authority for the FAMP Board Meeting to be held _____ day of _____, 200____. If a State Past President accepts the appointment as proxy, notice is hereby given that they may only have one vote and that vote will be as the proxy for whom they serve. They will not have an additional vote as State Past President.

SIGNED: _____
(FAMP BOARD MEMBER MAKING APPOINTMENT)

DATED THIS _____ DAY OF _____, 2012

NOTE: The bylaws provide that all proxies must be in the hands of the FAMP State Secretary the day prior to the board meeting. No proxies will be seated the day of the Board of Directors meeting.

SpringHill Suites Marriott Tallahassee Central

1300 Executive Center Drive

Tallahassee, FL 32301

850-325-1103

www.marriott.com/tlhse

Directions from I-10 Heading West:

Take exit 209A (90West). Go 4.6 miles to 319 South (Capital Circle) turn left, go 2 miles to Apalachee Pkwy, turn right. Hotel will be 1/4 mile down on the left.

Directions from US Highway 27West:

Cross Capital Circle NE and hotel will be 1/4 mile down on the left.

Directions from Tallahassee Regional Airport to SpringHill Marriott

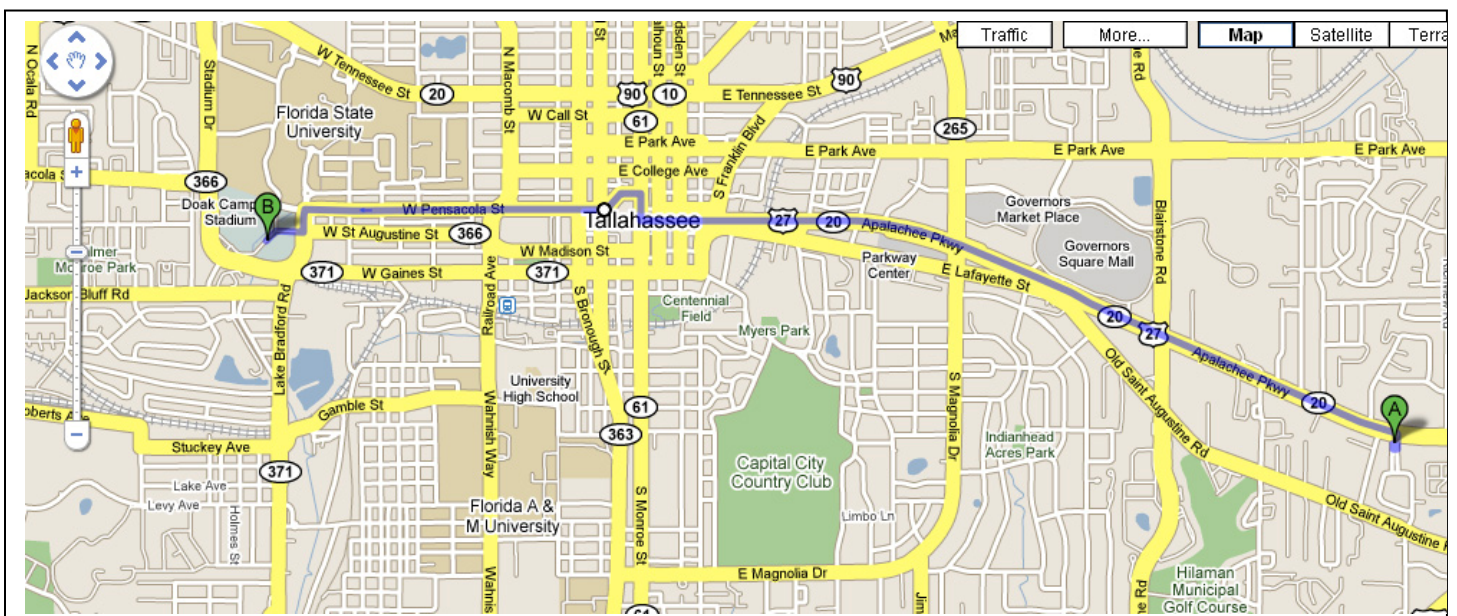
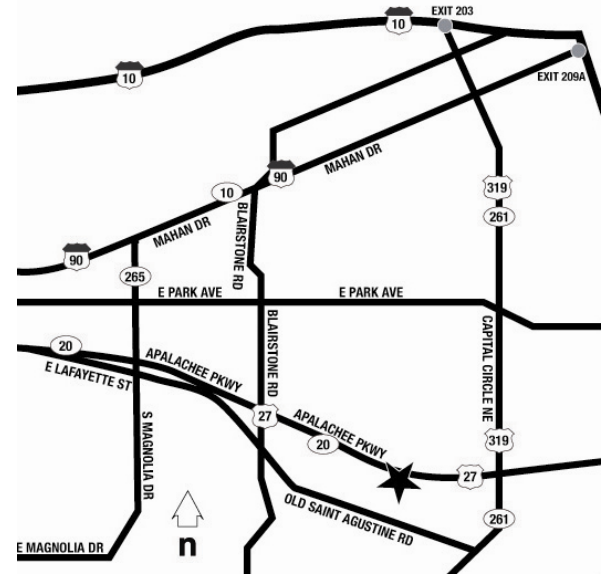
Start going toward Capital Circle SW – go .3 mi.
Turn right on Capital Circle SW – go 10.5 mi.
Turn left on Apalachee Parkway/US-27 – go .5 mi.
Turn left on Executive Center Drive. Hotel will be on the right.

SpringHill Marriott to Tallahassee Regional Airport

Start at 1300 Executive Center Drive, going toward Executive Center Circle West.
Turn left on Executive Center Circle East. Bear left on Midyette Road.
Turn right on Capital Circle SE – go 6 miles.
Continue on Capital Circle SW – go 3.8 miles.
Turn left on local road – go .2 mi. End at 3300 Capital Circle SW.
Follow the signs to your terminal.

SpringHill to FAMP Headquarters

Head South on Executive Center Drive
Make a U-turn
Turn left at Apalachee Parkway/US-27.
Get into left turn lane at the 2nd red light.
Turn left at Paul Russell Road.
At the third drive on the right, turn into Cedar Woods Office Center.
FAMP Headquarters is the first building on the left.





February 2012 Board of Directors Meeting and Lobby Days
 February 5-7, 2012
 SpringHill Suites Marriott
 Tallahassee, FL

Sunday, February 5, 2012

Event	Location
2:30 PM – 5:00 PM Faculty Meeting	SpringHill Suites
5:00 PM – 6:00 PM Foundation Board Meeting	SpringHill Suites
1:00 PM – 2:30 PM Executive Committee Meeting	SpringHill Suites

Monday, February 6, 2012

Event	Location
8:00 AM – 10:00 AM Presidents Roundtable	SpringHill Suites
10:00 AM – 11:00 AM Membership Committee	SpringHill Suites
11:00 AM – 12:00 Noon Education Subcommittee	SpringHill Suites
10:00 AM – 10:30 AM Past Presidents Meeting	FAMP Headquarters
10:30 AM – 12:00 Noon Finance Committee	FAMP Headquarters
10:00 AM – 12:00 Noon Convention & Trade Show Committee	SpringHill Suites

12:00 Noon – 1:00 PM Lunch on Your Own

1:00 PM – 3:00 PM Awards Committee	FAMP Headquarters
1:00 PM – 2:00 PM Bylaws Committee	SpringHill Suites
2:00 PM – 3:00 PM Political Action Committee	SpringHill Suites
3:30 PM - 5:30 PM Government Affairs Meeting & Training Jon Turla & Ritch Workman (tentative)	SpringHill Suites

5:30 PM – 7:00 PM **Board of Directors Meeting** **SpringHill Suites**

Tuesday, February 7, 2012

Event
FAMP Board Members visit Legislators – Check out of hotel.